



21 May 2015

Dear Parents and Guardians:

I regret to inform you that your student failed one or more subjects for the year. The enclosed form will tell you which class(es) your student did not pass and what the assignment will be. You will need to take the form and this letter with you when you make arrangements for summer school. Please note that many schools may begin summer school the end of May or first week of June.

Students must complete summer school by August 18. We must receive an official transcript that shows the course(s) completed, the grade(s) earned, and the credit(s) awarded.

I am enclosing a summary of the information we have regarding summer school options. Keep in mind that credits must be earned only at a school accredited by the State Department of Education or by the Southern Association of Colleges and Schools (handbook, pp. 19-20). Before the student enrolls in or completes a course, it is the responsibility of the student and his parents or guardians to check with the school to make sure that the school is accredited.



Students in grades 9-12 (in the 2014-15 year) *must take **both semesters*** of the course they failed. They must earn a **full credit** in summer school.

Students who failed Bible must meet with Mr. Jason Knight to receive the plan for the summer (see Summer School Options). Students who are not returning to Harding are not required to make up the Bible class.

When a high school course is not offered in summer school, the student may need to reschedule the class for next year. In some cases, repeating the course is the best route from an academic standpoint. For example, it is generally better to reschedule Spanish I than to take it in summer school because students will likely not learn enough in summer school to be well-prepared for Spanish II. Be aware, however, that rescheduling naturally limits the total number of credits a student can earn, may require a student to double up in another year in order to earn the required number of credits, and could jeopardize his ability to graduate on time. Also, athletes who consider rescheduling classes rather than attending summer school need to be aware of the TSSAA policy that requires a student to earn six credits in order to participate in athletics the following year. Before you assume that this solution is an option for your student, however, you must speak directly with one of our school counselors to make sure rescheduling is feasible.

If you have any questions, please feel free to call me.

Sincerely,

Melanie P. Semore

Melanie P. Semore
Head of Upper School